

Rollins College

Rollins Scholarship Online

Curriculum Committee Minutes

College of Liberal Arts Minutes and Reports

10-22-2019

Minutes, Curriculum Committee Meeting, Tuesday, October 22, 2019

Curriculum Committee

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Curriculum Committee Meeting Agenda

Date: October 22, 2019

Location: Chapel, Classroom 1

Attendees:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Martina Vidovic (Chair) | <input type="checkbox"/> Rachel Simmons | <input checked="" type="checkbox"/> Toni Holbrook |
| <input checked="" type="checkbox"/> Valerie Summet | <input type="checkbox"/> Samuel Alvarez | <input checked="" type="checkbox"/> Tiffany Griffin |
| <input checked="" type="checkbox"/> Brian Mosby | <input checked="" type="checkbox"/> Kyle Bennett | <input checked="" type="checkbox"/> Steve Booker |
| <input checked="" type="checkbox"/> Kip Kiefer | <input type="checkbox"/> Cece Carrico | <input checked="" type="checkbox"/> Erik Kenyon |
| <input checked="" type="checkbox"/> Caitlin Mohr | <input checked="" type="checkbox"/> Bet Tauscher | <input type="checkbox"/> Karla Knight |
| <input type="checkbox"/> Patti McCall-Wright | | <input type="checkbox"/> Gabriel Barreneche |
| <input checked="" type="checkbox"/> Whitney Coyle (Secretary) | <input checked="" type="checkbox"/> Emily Russell | <input type="checkbox"/> Jennifer Cavanaugh |
| <input checked="" type="checkbox"/> Brendaliz Santiago-Narvaez | <input checked="" type="checkbox"/> Mae Fitchett | <input type="checkbox"/> Janette Smith |
| <input checked="" type="checkbox"/> Steven Schoen | <input checked="" type="checkbox"/> Stephanie Henning | |

Agenda

1. Approve minutes from the September 24, 2019 meeting

- a. Motion to approve minutes from September 24, 2019 (Moved: Valerie, Second: Brian)
- b. Decision: **Approved** (8-0-0)

2. Sub-committee reports

- a. New course – approved data analytics courses, ECMP, field study courses approved, approved a few more intersession courses, revising intersession form (simplify Credit hour math). Proposing due date for new courses for following year calendar for implementation earlier on.
- b. Academic Appeals
 - i. Some Study abroad appeals – nothing big to report
- c. EC report
 - i. Modern languages name change approved
- d. Registration
 - i. Course removal from handbook – when should they be removed
 - ii. Registration priority updates
- e. SGA
 - i. Aaron resigned as CC rep
 - ii. Sam Alvarez will be our new rep

3. Old business

4. New business

- a. Addition of CMS 120 to the Divisional Substitution List
 - i. Simple addition of a course to the science division sub list for students
 - ii. Motion to approve the addition of CMS to the div. sub list (Moved: Whitney, Second: Valerie)

- iii. Decision: **Approved** (8-0-0)
- b. Changes to Applied Behavior Analysis and Clinical Science graduate program coursework
 - i. Michelle Williams here to propose
 - ii. SACS – Toni says non-substantive changes and tied to accreditation
 - iii. Change from 62-57 credit hours – rec from accrediting body
 - iv. 12 to 8 credit hours by removing one course
 - v. Remove one course: prof-dev II
 - vi. Retaking course to not push back thesis writing (eliminate thesis extension option --- replaced by retake of courses with less than C)
 - 1. Thesis extension used to be Cr/NC
 - vii. Steps in place to help students recognize that they should perhaps leave the program
 - viii. Motion to approve the changes to the ACS graduate program (Moved: Kip, Second: Steve)
 - 1. Approve with friendly amendment from Stephanie about course repeat (credit and grades on transcript)
 - ix. Decision: **Approved** (8-0-0)
- c. Proposed new Data Analytics Minor: Don Davison here to propose (start F2020)
 - i. Increased importance on big data – improves decision making, preparing students for careers (rooted in their disciplines)
 - ii. Intended to be combined with a major
 - iii. Level I and Level II courses – multiple pathways in from different majors
 - 1. 2 new data courses that have been approved – technical foundation
 - 2. one course that is intro stats class – from multiple majors/departments
 - 3. Level II – advanced electives (one from block A: adv. stats with data apps) then two other courses in the list from Block A or B
 - iv. Block A – intermediate stats classes with data apps
 - v. Block B – technical courses, courses designed with math background
 - vi. Level II gives the option of an independent study or senior thesis (HON) with a significant data component by committee ahead of time
 - vii. DTA 250 – created specifically for the minor
 - 1. Offered once a year – CMS faculty
 - viii. CMS 167A/B – sub for CMS 120 in this minor
 - 1. CMS 120 – starts Fall 2020 – first course in CMS major (replaces 167)
 - 2. Will be 6 credit hours to follow other science division course
 - ix. seems likely that a student (with double dipping!) could finish this in JR and SR year – seems like all courses are offered at least once a year
 - x. **Stephanie asked Don to offer a catalog description for DTA 397 which will require a major research project and letter grade instead of the standard CR/NC.**
 - xi. Motion to approve data analytics minor (Moved: Whitney, Second: Kip)
 - xii. Welcome new courses into the minor – through CC
 - xiii. Decision: **Approved** (8-0-0)

5. Announcements

- a. Next two meetings – position requests!!! 11-12 of them
 - b. **Please review before next meetings**
 - c. **We are giving suggestions to chairs and departments – WE ARE NOT MAKING ANY RULINGS!**
 - d. **As you review...look for:**
 - i. **Do they provide good justification?**
 - ii. **Do materials help make case?**
 - iii. **If there is overlap in other departments – have they addressed these?**
 - iv. **What if they don't get it – how will they manage? Do they address this?**
 - v. **Sabbatical replacements – 2 for 1 ... you get a replacement if 2 people are on sabbatical for full year you can get 1 person replacement (sometimes 1 full year and one half year would get a replacement if justified)**
 - e. **Martina will let us know which to begin with**
- 6. Adjourn**